

## 9. BUSINESS STUDIES DEPARTMENT

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Marketing Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Office Administrator Level 6	KCSE C- (Minus)	JAN MAY SEP	2½ Years	CDACC
Supply Chain Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Project Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Business Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Human Resource Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Accounting Technician Diploma (ATD) Level I, Level II, Level III	KCSE C- (Minus) Above, Pass in Level or Pass in CAMS Level I, & II Pass in Level II	JAN MAY SEP	6 Months	KASNEB
Certificate in Accounting & Management Skills Level I, Level II	KCSE D (Plain) & Above, Pass in Level I	JAN MAY SEP	6 Months	KASNEB
Business Manager Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Marketing Officer Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Human Resource Assistant Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Supply Chain Manager Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Office Administrator Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Office Assistant Level 4	KCSE D- (Minus) and Below	JAN MAY SEP	1Year	CDACC

## 10. OPEN DISTANCE AND VIRTUAL LEARNING DEPARTMENT

COURSE	MINIMUM-REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Business Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Project Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Supply Chain Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Human Resource Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Human Resource Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Marketing Manager Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Social Work & Community Development Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Counselling Psychology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Child protection Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC

Record & Archives Management Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Library and Information Science Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Record & Archives Management Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Marketing Office Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Human Resource Assistant Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Supply Chain Manager Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Office administrator Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Business Manager Level 5	KCSE D (Plain)	JAN MAY SEP	1½ Years	CDACC
Social Work and Community Development Level 5	KCSE D (Plain)	JAN MAY SEP	3 Years	CDACC
Child protection Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC

## APPLICATION PROCEDURE

Visit [thikattiportal.ac.ke/Account/StudentApplication](http://thikattiportal.ac.ke/Account/StudentApplication)

- ◆ Click on **Course Application** & register
- ◆ **Verify** the email used and proceed to Login
- ◆ Upload the required documents and complete the application Process

You will receive the **ADMISSION LETTER** VIA the email used

**NB: Trainees in need of Government financial support must apply through the official website [www.hef.co.ke](http://www.hef.co.ke)**

## COURSE APPLICATION REQUIREMENTS

**KCSE Result Slip    Form 4 Leaving    National ID    Birth Certificate**

Thika Technical Training Institute is a Government Institute under the Ministry of Education, State Department for Vocational and Technical Training. It was started in 1949 as a Technical Training Center for The Former World War 1949 as a Technical Training Center for the former World War II Service Men offering elementary book keeping, masonry and dressmaking. It was elevated to a Technical High School 1964 and then to a Technical Training Institute in 1987. The Institute offers both Technical and Business Courses at Certificates and Diploma levels and has so far trained over 20,000 students since 1987.

**It is a great institution to be associated with and we welcome you to join us.**

### CORE VALUES

● Quality Training	● Teamwork	● Respect for rule of law
● Ethical practices	● Transparency	● Cleanliness & orderliness
● Fairness & equality	● Accountability	● Efficiency & Efficacy



MINISTRY OF EDUCATION  
STATE DEPARTMENT FOR TECHNICAL,  
VOCATIONAL EDUCATION AND TRAINING



## THIKA TECHNICAL TRAINING INSTITUTE A Centre of Excellence in Mechanical Engineering



### VISION STATEMENT

To be the Center of Excellence in Technical Vocational and Entrepreneurship Training.

### MISSION STATEMENT

To Provide Training, Research and Outreach Programmes that impact skills and Utilize applied knowledge to spur economic and solve problems in society

## For More Information Contact Us

THIKA TOWN, ALONG GENERAL KAGO ROAD  
P.O BOX 91-01000 THIKA, KENYA Tel: 0740 150 798  
0743 514 539

**E-mail:** [info@thikatechnical.ac.ke](mailto:info@thikatechnical.ac.ke), [registrar@thikatechnical.ac.ke](mailto:registrar@thikatechnical.ac.ke)

**Website:** [www.thikatechnical.ac.ke](http://www.thikatechnical.ac.ke)



THIKA TTI CBET TRAINING PROGRAMMES

PRIDE IN TECHNOLOGY

**1. MECHANICAL ENGINEERING DEPARTMENT****A. MECHANICAL ENGINEERING SECTION**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Mechanical Plant Technology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Mechanical Technology (Production) Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Refrigeration & Air Conditioning Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Mechanical Technology (Production) Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Welding & Fabrication Level 5	KCSE D(plain)	JAN MAY SEP	2 Years	CDACC
Refrigeration & Air Conditioning Level 5	KCSE D (plain)	JAN MAY SEP	2 Years	CDACC
Gas & Metal Arc Welding Level 4	KCSE D- (Minus)	JAN MAY SEP	4 Terms	CDACC

**B. AUTOMOTIVE ENGINEERING SECTION**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Automotive Technician Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Autobody Technology Level 6(Dual Training)	KCSE C- (Minus) (Interviews)	JAN MAY SEP	3 Years	CDACC
Automotive technician Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Automotive technician Level 4	KCSE D- (Minus)	JAN MAY SEP	4 Terms	CDACC

**C. AGRICULTURAL MECHANICS SECTION**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Agricultural Engineering Technician Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Agricultural Machinery & Equipment Mechatronics Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Agricultural Machinery and Equipment Level 4	KCSE D- (Minus)	JAN MAY SEP	4 Terms	CDACC

**2. BUILDING AND CIVIL ENGINEERING DEPARTMENT**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Civil Engineering Technology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Building Technology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Architectural Technology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Quantity Surveying Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Plumbing Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Carpentry and Joinery Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC

Plumbing Level 4	KCSE D- (Minus)	JAN MAY SEP	4 Terms	CDACC
Building (Masonry) Technology Level 4	KCSE D- (Minus)	JAN MAY SEP	4 Terms	CDACC

**3. ELECTRICAL ENGINEERING DEPARTMENT**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Electrical Engineering (Power Option) Level 6	KCSE C- (Minus)	JAN MAY SEP	9 Terms	CDACC
Telecommunication Engineering Level 6	KCSE C- (Minus)	JAN MAY SEP	9 Terms	CDACC
Electrical installation Level 5	KCSE D (Plain)	JAN MAY SEP	7 Terms	CDACC
Electrical installation Level 4	KCSE D- (Minus)	JAN MAY SEP	4 Terms	CDACC

**4.INFORMATION COMMUNICATION AND TECHNOLOGY**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Computer Science Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Library and Information Science Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
ICT Technician Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Library and Information Science Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC

**5.AGRICULTURE AND ENVIRONMENTAL STUDIES DEPARTMENT**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Agricultural Extension Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Environmental Science Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Horticultural Production Level 5	KCSE D (plain)	JAN MAY SEP	2 Years	CDACC
Sustainable Agriculture for Rural Development Level 5	KCSE D (plain)	JAN MAY SEP	2 Years	CDACC
Agricultural Extension Level 4	KCSE D- (Minus)	JAN MAY SEP	1 Year	CDACC

**6. LIBERAL STUDIES DEPARTMENT**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Social Work Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Counselling Psychology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Child protection Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Social Work Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Counselling Psychology Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Child Care protection Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC

**7. HEALTH SCIENCES DEPARTMENT**

COURSE	MINIMUM REQUIREMENTS	INTAKE	DURATION	EXAM BODY
Pharmaceutical Technology Level 6	KCSE C (Plain) MATH/PHY C (Plain) ENG/ KISW C (Plain) BIO C (Plain) CHEM C (Plain)	JAN MAY SEP	3 Years	CDACC
Food Production – culinary Arts Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Nutrition and Dietetics Level 6	KCSE C- (Minus) BIO D+ CHEM D+ ENG/KISW D+ HSC/AGR D (Plain) INDEXING (8,000)	JAN MAY SEP	3 Years	CDACC
Housing Keeping and Accommodation Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Housing Keeping and Accommodation Level 6	KCSE D (Plain))	JAN MAY SEP	3 Years	CDACC
Food & Beverage sales & Service Management Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Community Health Assistant Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Food Production Culinary Arts Level 5	KCSE D (Plain))	JAN MAY SEP	2 Years	CDACC
Nutrition and Dietetics Level 5	KCSE D (Plain) BIO D (Plain) CHEM D (Plain) ENG/KISW D (Plain)	JAN MAY SEP	2 Years	CDACC
Food and Beverage sales and Management level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Community Health Assistant Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC

**8.APPLIED SCIENCES DEPARTMENT**

COURSE	MINIMUMRE-QUIREMENTS	INTAKE	DURATION	EXAM BODY
Applied Biology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Analytical Chemistry level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Chemical Engineering Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Science Laboratory Technology level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Food Technology Level 6	KCSE C- (Minus)	JAN MAY SEP	3 Years	CDACC
Science Laboratory Technology Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC
Food technology Level 5	KCSE D (Plain)	JAN MAY SEP	2 Years	CDACC