



MINISTRY OF EDUCATION,  
STATE DEPARTMENT FOR TECHNICAL, VOCATIONAL EDUCATION AND TRAINING  
**THIKA TECHNICAL TRAINING INSTITUTE**

Tel Numbers: 020 - 2044965/0740150798/0743514539



Email: [info@thikatechnical.ac.ke](mailto:info@thikatechnical.ac.ke), Website: [www.thikatechnical.ac.ke](http://www.thikatechnical.ac.ke)



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**FULL TIME COURSES STARTING IN JANUARY 2025**

**1. BUSINESS STUDIES DEPARTMENT**

COURSE	MINIMUM REQUIREMENTS	DURATION	EXAM BODY
Marketing Manager Level 6	KCSE C- (Minus)	3 Years	CDACC
Office Administrator Level 6	KCSE C- (Minus)	2½ Years	CDACC
Supply Chain Manager Level 6	KCSE C- (Minus)	3 Years	CDACC
Project Manager Level 6	KCSE C- (Minus)	3 Years	CDACC
Business Manager Level 6	KCSE C- (Minus)	3 Years	CDACC
Human Resource Manager Level 6	KCSE C- (Minus)	3 Years	CDACC
Accounting Technician Diploma (ATD) Level I, Level II, Level III	KCSE C- (Minus) Pass in CAMS Level I, & II	6 Months	KASNEB
Certificate in Accounting & Management Skills Level I, Level II	KCSE D (Plain) Pass in Level I	6 Months	KASNEB
Business Manager Level 5	KCSE D (Plain)	1½ Years	CDACC
Marketing Officer Level 5	KCSE D (Plain)	1½ Years	CDACC
Human Resource Assistant Level 5	KCSE D (Plain)	1½ Years	CDACC
Supply Chain Manager Level 5	KCSE D (Plain)	1½ Years	CDACC
Store keeping level 5	KCSE D (Plain)	1½ Years	CDACC
Office Administrator Level 5	KCSE D (Plain)	1½ Years	CDACC
Office Assistant Level 4	KCSE D- (Minus)	1 Year	CDACC

**2 MECHANICAL ENGINEERING DEPARTMENT**

Refrigeration & Air Conditioning Level 6 (Dual Training)	KCSE C- (Minus) & (interviews)	3 Years	CDACC
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**3. INFORMATION COMMUNICATION AND TECHNOLOGY**

Library and Information Science Level 6	KCSE C- (Minus)	3 Years	CDACC
Library and Information Science Level 5	KCSE D (Plain)	2 Years	CDACC

**4. APPLIED SCIENCES DEPARTMENT**

Chemical Engineering Level 6	KCSE C- (Minus)	3 Years	CDACC
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PRIDE IN TECHNOLOGY



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Business Manager Level 6	KCSE C- (Minus)	3 Years	CDACC
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Accounting Technician Diploma (ATD) Level I, Level II, Level III	KCSE C- (Minus) Pass in CAMS Level I, & II	6 Months	KASNEB
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Human Resource Assistant Level 5	KCSE D (Plain)	1½ Years	CDACC
Supply Chain Manager Level 5	KCSE D (Plain)	1½ Years	CDACC
Store keeping level 5	KCSE D (Plain)	1½ Years	CDACC
Office Administrator Level 5	KCSE D (Plain)	1½ Years	CDACC
Office Assistant Level 4	KCSE D- (Minus)	1 Year	CDACC

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PRIDE IN TECHNOLOGY



## SHORT COURSES STARTING IN DECEMBER 2024

COURSE NAME	ENTRY REQUIREMENTS	DURATION	STUDY MODE	EXAM BODY
<b>1. MECHANICAL ENGINEERING DEPARTMENT</b>				
<b>A. MECHANICAL ENGINEERING SECTION</b>				
Refrigeration & Air Conditioning Grade III & 11	KCPE	3 Months	December	NITA
<b>B. AUTOMOTIVE SECTION</b>				
Motor Vehicle Electrician 1,11, & 111	National ID	3 Months	December	NITA
AUTOCAD	KCSE D Plain	1 Month	December	
<b>2. ELECTRICAL ENGINEERING DEPARTMENT</b>				
Electrical wireman Grade III	KCPE/KCSE	3 months	December	NITA
Electrical fitter Grade 3	KCPE/KCSE	1 month	December	NITA
Solar PV Grade 3	KCPE/KCSE	1 month	December	NITA
Electronic Mechanic Grade 3	KCPE / KCSE	1 month	December	NITA
<b>3. INFORMATION COMMUNICATION STUDIES</b>				
Computer Packages Level III	KCSE Certificate	6 WEEKS	December	
<b>4. BUILDING &amp; CIVIL ENGINEERING</b>				
Masonry Grade 111,11 & 1	KCPE Certificate	3 Session	December	NITA
Tiling Grade 111,11 & 1	KCPE Certificate	3 Session	December	NITA
Carpentry & Joinery 111,11 & 1	KCPE Certificate	3 Session	December	NITA
Arch CAD	KCSE D Plain	1 Month	December	
<b>5. LIBERAL STUDIES</b>				
Foreign Languages: German/French/ Chinese	KCSE D Plain	4 Weeks	December	
<b>6. BUSINESS STUDIES</b>				
CPA Foundation	KCSE C+(Plus)	2 Holidays	December	KASNEB
<b>7. OPEN DISTANCE LEARNING</b>				
Public Relations & Customer Care	KCSE Certificate	3 Weeks	December	
Supervisory management	KCSE Certificate	3 Weeks	December	
Basic skills Information Technology	KCSE Certificate	3 Weeks	December	

**For more information contact:**

The Chief Principal  
Thika Technical Training Institute  
P.O Box 91-01000, Thika

Tel 020- 2044965, 0740 150798, 0743 514539

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<b>B. AUTOMOTIVE SECTION</b>				
Motor Vehicle Electrician 1,11, & 111	National ID	3 Months	December	NITA
AUTOCAD	KCSE D Plain	1 Month	December	
<b>2. ELECTRICAL ENGINEERING DEPARTMENT</b>				
Electrical wireman Grade III	KCPE/KCSE	3 months	December	NITA
Electrical fitter Grade 3	KCPE/KCSE	1 month	December	NITA
Solar PV Grade 3	KCPE/KCSE	1 month	December	NITA
Electronic Mechanic Grade 3	KCPE / KCSE	1 month	December	NITA
<b>3. INFORMATION COMMUNICATION STUDIES</b>				
Computer Packages Level III	KCSE Certificate	6 WEEKS	December	
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Carpentry & Joinery 111,11 & 1	KCPE Certificate	3 Session	December	NITA
Arch CAD	KCSE D Plain	1 Month	December	
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Foreign Languages: German/French/ Chinese	KCSE D Plain	4 Weeks	December	
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CPA Foundation	KCSE C+(Plus)	2 Holidays	December	KASNEB
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